

## PERSONAL INFORMATION (PI) DATA PRIVACY QUESTIONNAIRE

Personal Information (PI) includes, but is not limited to, a person's name, email address, physical address, mobile number, etc.

**INSTRUCTIONS:** Please complete this form to confirm that you agree to handle any PI that may be provided to your organization by IGT in the manner indicated below.

If there is an event associated with the funding you are requesting and you anticipate hosting IGT employees/guests at the event, please answer YES to Question 1. If you answer YES to Question 1, you will choose the first option (Column 1) for Questions 3–10. This will confirm your acknowledgement as to the reason for receiving the PI and your agreement as to the appropriate handling of that information once received by your organization.

If there is no event associated with the funding and you do not anticipate receiving PI for IGT employees/guests, please answer NO to Question 1 and mark N/A for the remaining questions.

Question 2 applies to your organization's location/locations where the PI may be used. For this question, choose as many as may apply.

Question	Column 1	Column 2
1. In relation to IGT's donation/sponsorship, will the Charitable Organization have access to or be provided with <b>Personal Information (PI) for IGT employees</b> (includes IGT Employees, Contractors, Employee Guests, etc.)?	Yes	No
2. What is the territorial scope of the accessed/shared PI? Please indicate all that apply.	EU      USA      Other Int'l	N/A
3. Whose PI may be disclosed to the Charitable Organization?	IGT Employees, Contractors, Guests	N/A
4. What are the categories of PI, that may be collected, accessed, disclosed, shared or transferred?	Personal Contact Information (i.e., Name, Email, Phone, etc.)	N/A
5. What is the entry point(s)/source(s) of the PI?	Email, Manual Forms, etc.	N/A
6. What are the purposes of processing the PI?	Event Registration Administration	N/A
7. What are the major processing systems involved? (Where is the PI processed, stored (including backup/archiving), etc.)	Organization's Local Server(s) ONLY	N/A
8. Where is the PI stored, copied, and/or moved to? (Facilities where the PI is processed? Subsidiaries if relevant? Other medium? etc.)	Organization's Local Storage ONLY	N/A
9. The Organization submitting this application agrees that it will NOT transfer any PI that may be disclosed to it by IGT to any sub-processor. Further, it will use the PI only as it pertains to the event registration/administration and will destroy all PI when the event ends, unless there is another legal basis (i.e. tax audit, etc.) to retain the data.	Agree	N/A
10. What are the security measures in place to adequately protect the PI?	Reasonable Security Measures will be Maintained by the Organization	N/A

**Name/Title of Person Completing This Form:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_